

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA BARBARA MODIFYING THE EXISTING STAFF
ADVISORY ACCESS COMMITTEE, AND REPEALING
RESOLUTION NO. 01-034

WHEREAS, in 1988 the City Council established an ad hoc advisory committee on access for the disabled to assist the Architectural Board of Review (ABR) and the Historic Landmarks Committee (HLC) in reviewing public projects;

WHEREAS, in 2001 the City Council dissolved the ad hoc committee and replaced it with a standing committee, known as the Staff Advisory Access Committee, to assist and advise the City Staff on matters pertaining to providing access for the disabled and compliance with the State Building Code regarding "Accessibility" for people with disabilities;

WHEREAS, in 2008, the City voluntarily updated its Americans with Disabilities Act Transition Plan and portions of its Self Evaluation with the input of the Staff Advisory Access Committee and other members of the public; and

WHEREAS, the City wishes to expand the scope of advice provided to staff by the Staff Advisory Access Committee in order to take advantage of new opportunities, and to better publicize its activities and accomplishments.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA THAT:

SECTION 1. The Staff Advisory Access Committee (hereinafter the "Committee") is hereby renamed to the "Access Advisory Committee" (AAC).

SECTION 2. The purpose of the Committee is to assist and advise staff on public disability accessibility issues such as:

- a. Ensuring equal access for people with disabilities to the City's programs, activities and services;
- b. Prioritizing capital projects designed to remove physical barriers and improve access at City facilities;
- c. Prioritizing projects to remove physical barriers and improve access within the City's public rights-of-way;
- d. Complying with accessibility related building codes;
- e. Ensuring effective communication with people with disabilities;
- f. Identifying opportunities to educate the public about disability and disability access issues within the community.

SECTION 3. The Committee shall function in an advisory capacity to City accessibility compliance staff. For purposes of this Resolution, the term “City accessibility compliance staff” is defined as:

- The City’s Americans with Disabilities Act (ADA) Coordinator,
- The Assistant Public Works Director/City Engineer, and
- The Chief Building Official.

SECTION 4. The seven members of the Committee shall be appointed by the City’s ADA Coordinator, in consultation with Assistant Public Works Director/City Engineer and the Chief Building Official. Committee Members shall be appointed according to current policies and procedures that include the announcement of vacancies, acceptance of applications, and interviews before City accessibility compliance staff.

SECTION 5. Fifty-one (51) percent of the committee members shall be individuals with disabilities, as the term “disability” is defined under the federal Americans with Disabilities Act.

SECTION 6. Committee members shall have a demonstrated interest, experience, and commitment to issues pertaining to disability and access. The following qualifications are desirable:

- a. A practical understanding of Title II or Title III of the Americans with Disabilities Act (ADA), or Section 504 and Section 508 of the Rehabilitation Act of 1973; or
- b. A practical understanding of California Code of Regulations Title 24 and related federal accessibility standards; or
- c. Experience as an architect, engineer, contractor or other professional involved in the construction of accessible facilities; or
- d. Experience in consultation in the use of assistive services and technology; or
- e. Experience in representing or resolving accessibility issues for people with a broad range of disabilities.

SECTION 7. To the extent practicable, the Committee will consist of members with the following backgrounds:

- Two Members from the Architectural, Engineering, or Building Communities
- Two Members from the Disability Community
- Three Members at large from the Community

SECTION 8. Committee Members shall be a resident of the City, or a full-time employee of an entity doing business within the City, during their terms of office. City employees may not serve as Committee members.

SECTION 9. Committee Members shall disqualify themselves from participation in any discussion and/or vote on any matter in which a Committee member or his/her family has a financial interest (as defined by Gov't. code § 87100 et. seq. or Gov't code §1090) in a Committee decision or a personal interest which would affect independence of judgment or action in the performance of the member's duties.

SECTION 10. The term of office for each Committee Member shall be for a period of three years beginning from the date of appointment. Committee Members active as of the date of this Resolution shall complete their current three-year terms. Committee Members may not serve for an uninterrupted period of more than six years, unless their term is extended by the ADA Coordinator following a recruitment effort as specified in Section 4 of this Resolution.

SECTION 11. The Committee and the ADA Coordinator shall select jointly a Chair Person, who shall serve in such capacity for a term of one year.

SECTION 12. Committee Members shall be subject to removal by the ADA Coordinator at any time when, in the sole opinion of the ADA Coordinator, appropriate cause has been shown.

SECTION 13..Agenda items may be added by any member of the City accessibility compliance staff in accordance with the Ralph M. Brown Act. The City's ADA Coordinator will serve as the primary staff liaison to the Committee. The City Administrator's Office will be responsible for scheduling meetings, preparing and distributing the agendas and minutes, and receiving correspondence for the Committee and all Committee meetings shall be publicly noticed and conducted in full accordance with the Brown Act.

SECTION 14. The Committee shall hold meetings on a quarterly basis, or more often as necessary. Meetings will be held on a regularly scheduled day of the month as determined by Committee vote. Meetings shall not be held in the absence of agenda items. Effective notice of cancelled meetings shall be given to Committee members at least three days prior to the scheduled meeting.

SECTION 15. Meetings shall be conducted in accordance with Roberts Rules of Order.

SECTION 16. The City's ADA Coordinator shall report annually to the City Council at a regular public meeting regarding the activities and achievements of the Committee at a date to coincide roughly with the end of the term of the current Chair Person.